

## SPRING EXTERNSHIP AT JUDICIAL PLACEMENTS

(FEDERAL DISTRICT COURTS & FLORIDA DISTRICT COURTS OF APPEAL)

LAW 6946, Class # 18420

**Spring 2025**

### **Course Policies & Syllabus**

**Faculty Supervisor:** Timothy McLendon  
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**E-mail:** [mclendon@law.ufl.edu](mailto:mclendon@law.ufl.edu)  
**Office Hours:** Mondays, 4:00-5:00pm  
Tuesdays, 5:00-6:00 pm

#### **I. The Levin College of Law Externship Program.**

**A. Field Placement:** The Levin College of Law's Externship Program allows you to step out of the classroom and to work closely with judges and/or practicing attorneys while earning academic credit. You will learn by doing and observing, and in the process, learn essential lawyering skills under the supervision of an attorney field supervisor. You will need to record hours worked and have them verified by your supervisor. See *infra* for instructions on this.<sup>1</sup>

**B. This Course:** In addition to the field placement, the Externship Program includes a required, co-requisite course (this one). This class – **LAW 6946, Class # 18420** – serves as the academic component of your externship, and is designed to supplement the field placement.

**C. Assignments:** This class component will include weekly assignments consisting of: 1) required readings identified in this Syllabus (which vary depending on your placement!); 2) short journal submissions relating to what you have been doing at your placement; and 3) two essays of 6-8 pages that discuss what you have learned in the readings. In addition, we will have at least two telephone conversations where we will discuss the readings and your field experiences.

**D. Instructions for Completing Bi-weekly Journals:** Copy the format identified below and fill it in for each day you work. If you have an assignment that continues over more than a single day, you may combine those entries. Send journals to me ([mclendon@law.ufl.edu](mailto:mclendon@law.ufl.edu)), or you can use your online hours sheets provided you give sufficient detail about how you spend your time at the placement. If you will not start your externship until after the first journal entry is due, please remind me of that date, and begin your entries on the first day that you work.

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<sup>1</sup> For the ABA rules governing these placements, please see pages 18 and 19 at the following link:

[http://www.americanbar.org/content/dam/aba/publications/misc/legal\\_education/Standards/2015\\_2016\\_aba\\_standards\\_for\\_approval\\_of\\_law\\_schools\\_final.authcheckdam.pdf](http://www.americanbar.org/content/dam/aba/publications/misc/legal_education/Standards/2015_2016_aba_standards_for_approval_of_law_schools_final.authcheckdam.pdf).

**Because this is a judicial externship, you need to be careful to remove any information from your journal that might identify the specific case or parties.** That should still allow an extern to provide basic information to the Faculty Supervisor about the kind of work you are doing while at the court where the extern has been placed.

Sample journal entry:

<b>Name:</b>	<b>Externship:</b> (judge & court)
<b>Day/Date:</b>	<b>Weekly Journal Week #</b>
(time period) – description of work done	
(time period) – description of work done	

Provide a brief description of what you have done during each part of the day (*e.g.*, legal research, bench brief preparation, preparing a memorandum of law, reviewing briefs, other). This should still provide the Faculty Supervisor with some idea about how you occupied your time while at your placement.

**Journal entries are due on the following dates:**

- 1<sup>st</sup> submission: Friday, 31. January, at 11.59pm (end of Week 2)
- 2<sup>nd</sup> submission: Friday, 21. February, at 11.59pm (end of Week 5)
- 3<sup>rd</sup> submission: Friday, 7. March, at 11.59pm (end of Week 7).
- Final submission: by Monday, 21. April, at 11.59pm (last day of classes).

**E. Essays:** In addition to the bi-weekly journals, you are required to complete two essays of 6-8 pages each on some area discussed in the assigned readings below (one essay if your externship is for 3 credits or less due when the 2<sup>nd</sup> essay is due). The required and suggested readings provide some basis for discussion, but you are free to use other sources as well. Remember, however, your obligation to be discreet and use only published sources!

**Essays are due on the following dates:**

- 1<sup>st</sup> Essay: Friday, 28. February, at 11.59pm (end of Week 6).
- 2<sup>nd</sup> Essay: Monday, 21. April, at 11.59pm.

(As an alternative to the essay requirement, you may elect to write a single research paper of 20 pages, exclusive of footnotes, on some subject relating to the U.S. Constitution, the Florida Constitution, the Federal or Florida court system, the jurisdiction or operation of the courts, to be agreed between you and the faculty sponsor. If you elect this option, you should notify your faculty supervisor. This research paper must be submitted to the faculty sponsor prior to receiving a grade.)

**F. Telephone Conversations with Faculty Supervisor:** Each extern will need to participate in at least two telephone conversations (or teleconferences) with the Faculty Supervisor. Each conversation should last about half an hour, and will be scheduled either over the lunch hour or in the early evening of Weeks 3-4 for the 1<sup>st</sup> Conversation, and Weeks 6-7 for the 2<sup>nd</sup> Conversation. In addition, the Faculty Supervisor will schedule at least two short conversations with each extern’s Field Supervisor to discuss the extern’s performance. These conversations should begin in Week 2.

**G. Verifying the Time you Work at your Placement:** Using an App developed by UF Law’s IT team, you will complete weekly time sheets that accurately and meaningfully describe work performed and have your supervisor verify the time. To set up your weekly time recording, simply log in here:

<https://apps.powerapps.com/play/e/a46b10d4-09c2-ebe1-bc4b-f301cdbfab0d/a/a73974a6-5c33-4c65-a2b7-009c7953728d?tenantId=0d4da0f8-4a31-4d76-ace6-0a62331e1b84&hint=cad577a3-1595-4464-ad08-16b87f066e7e&sourcetime=1707411763848&source=portal>

Then follow the prompts. You will need to enter your supervisor’s email address so your hours can be approved. Please do not record time with a single, recurring description: “review trial transcript.” Instead, if possible, break down the tasks involved:

“researched law on judicial review —2 hours”

“created a timeline for homicide—3 hours”

“wrote the first section of Final Memorandum - factual summary—2 hours”

Also, think carefully about the words you use to describe your work. Use persuasive verbs. For example, “Motion to suppress brief” is not compelling; “Researched, wrote, and revised motion to suppress brief” is better. No matter what area of law practice you enter, being able to accurately and persuasively describe your work has tremendous value, and this semester is a great time to hone these skills.

## II. Learning Outcomes & Course Objectives.

ABA & Levin College of Law regulations require the Faculty Supervisor to provide students with the formal “learning outcomes” and “course objectives” for your externship experience. That information is as follows:

### A. Summer Externship Program Learning Outcomes:

#1: Operation	Students will be exposed to the practice of law and able to tie the field experience to the study of law.
#2: Evaluation	The Faculty Supervisor and the Field Supervisor will evaluate students based on performance in the field placement and work in the course.
#3: Experiential Quality	The Faculty Supervisor will determine the overall quality of the placement and the student's experience

	based on the type of work given to the student, the opportunities provided by the placement, and the assignments completed by the student.
<b>#4: Contemporaneous Reflection</b>	Students will reflect on their experiences and goals, through regularly scheduled online classroom assignments and synchronous discussions with their Faculty Supervisor.
<b>#5: Application of Laws, Policies, Procedures, and Operational Techniques</b>	Students will recognize the purposes for, and be able to ethically apply, laws, policies, procedures, and operational techniques to law.
<b>#6: Legal Research and Analysis</b>	Students' research and analysis skills will be refreshed and used effectively in their placements.
<b>#7: Utilization of Information</b>	Students will use practice area or subject matter information to write briefs, orders, and other documents for the field placement.

**B. Course Objectives:**

The work you will be assigned in your field placement should be the type typically handled by a lawyer or judicial clerk, intellectually challenging, and contribute to your professional growth and development. To promote these objectives, throughout your field placement and this course, you should:

1. Examine the purpose and function of legal professionalism in a (court / private practice / government office / public interest organizational) setting.
2. Engage in legal research and produce legal writings.
3. Demonstrate a greater understanding of the technical and human aspects of the practice of law.
4. Understand the links between the study of law and the practice of law.
5. Examine various laws, regulations, and other legal sources and develop a better understanding of their practical application.
6. Become more aware of your power, responsibility, and professional identity as a lawyer.
7. Become more aware of the critical importance of acting ethically and professionally in all settings, but especially in the court setting.
8. Build a relationship with your judge and his or her staff, and learn from their experiences.

### III. Hours requirement.

In compliance with ABA Standard 310, the Levin College of Law requires you to complete 45 hours of verified work at your placement for each credit you receive. The chart below displays the number of hours you will need to work depending on the credits you seek:

Number of Credits	Required Number of Hours
5	225
6	270
7	315
8	360
9	405
10	450

It is your responsibility to work these hours. If there is a problem meeting your hours, please let your faculty supervisor know as early as possible so that adjustments can be made in your externship.

### IV. Grading Policies.

The externship is graded on an S/U basis. To receive passing credits for this Externship, you must do the following:

1. Work the requisite number of hours at the field placement in a timely and professional manner. Note that if you know you will be absent, you must let your field supervisor know ahead of time. Under no circumstances should you simply not show up to work without previously informing your supervisor.
2. Complete all reading or other assignments on time.
3. Submit the Externship time sheets professionally completed and on time through the app provided.
4. Furnish bi-weekly journal entries to the Faculty Supervisor on time and of professional quality.
5. Participate in all telephone conversations and/or video conferences with the Faculty Supervisor on time and professionally.
6. Perform work field work on time, and of professional quality.
7. Behave in an ethical and professional manner at all times during the entire externship process. Students should consider their entire externship as an extended interview and behave accordingly.

*In addition*, you must comply with the following provisions (copied below) contained in the agreement you signed when you registered for this course:

**I have reviewed and agree to the following requirements and responsibilities:**

1. I will follow the rules and policies established by the Field Supervisor and the Levin College of Law, including but not limited to the rules for hours of office operation and absences, rules governing office procedures, requirements governing the submission of time logs, and all other requirements established by my Field Supervisor and my Faculty Supervisor.
2. I will meet with my Faculty Supervisor before starting my externship, in order to understand the requirements for fulfilling the academic portion of my externship.
3. I will complete all of the work hours required for this externship.
4. I will complete all documentation required by the Field Supervisor and the Levin College of Law.
5. I understand that the Field Supervisor will supervise me while I am at the externship site.
6. I understand that I must act professionally and ethically and that I must maintain the confidentiality of information provided to me through this externship.
7. I will prepare for and participate in all meetings, including orientations, tutorials, and evaluation meetings scheduled by my Field Supervisor and my Faculty Supervisor.
8. I will complete all required readings, evaluations, and/or other assignments requested by the faculty supervisor.
9. I will comply with the Generative Artificial Intelligence (GAI) policies set forth by the law school and the faculty supervisor and, if applicable, with my placement's GAI policy.
10. I will participate with my Faculty Supervisor in an on-line course, or other form of guided reflection, related to my externship and I will complete the written assignments necessary to satisfy this requirement. I understand that I must observe restrictions mandated by confidentiality and privilege when describing my work to my Faculty Supervisor.
11. I will prepare and submit regular time logs to the UF Law Externship & SIP Program using the forms provided (at [externships@law.ufl.edu](mailto:externships@law.ufl.edu)).

12. I understand that I am responsible for my own health, accident, and automobile insurance.
13. I understand that I may not receive financial compensation for the work I perform during the period of my semester-in-practice.
14. I understand that I cannot receive credit until I complete and report all my hours or fail to complete any work assigned by my Faculty and Field Supervisors.

## **V. UF Levin College of Law Standard Syllabus Policies.**

Other information about UF Levin College of Law policies, including compliance with the UF Honor Code, Grading, Accommodations, Class Recordings, and Course Evaluations can be found at this link: <https://ufl.instructure.com/courses/427635/files/74674656?wrap=1>

## **VI. Readings for this Externship.**

**Note that separate readings are provided for externs at the following placements: 1) Florida District Courts of Appeal; and 2) Federal District Courts. You are responsible for the readings that apply to your placement.**

### **Florida Appellate Court readings:**

#### **Weeks 1 (20.-24. January) & 2 (27.-31. January) – Professionalism & Discretion in Court.**

##### **Required Readings:**

John Paul Jones, *Some Ethical Considerations for Judicial Clerks*, 4 GEO. J. LEGAL ETHICS 771 (1991), available online at:

<http://scholarship.richmond.edu/cgi/viewcontent.cgi?article=1176&context=law-faculty-publications>

Peter Webster, *Ethics & Professionalism on Appeal*, FLA. BAR J. (Jan. 2011) at 16, available online at:

[https://www.floridabar.org/divcom/jn/jnjournal01.nsf/c0d731e03de9828d852574580042ae7a/d63aa45c37bd80d78525780100550840!OpenDocument&Highlight=0,\\*](https://www.floridabar.org/divcom/jn/jnjournal01.nsf/c0d731e03de9828d852574580042ae7a/d63aa45c37bd80d78525780100550840!OpenDocument&Highlight=0,*)

##### **Also suggested:**

Parker B. Potter, Jr., *Law Clerks Gone Wild*, 34 SEATTLE U. L. REV. 173 (2010), available online at: <http://digitalcommons.law.seattleu.edu/cgi/viewcontent.cgi?article=1963&context=sulr>

Kate Crowley, *Why Can't We Be Friends? A Judicial Clerk's Guide to Social Networking*, 14 RICH. J.L. & PUB. INT. 641 (2011), available online at: <http://scholarship.richmond.edu/jolpi/vol14/iss4/6>

### **Week 3 (3.-7. February) – Legal Research & Writing in a Judicial Setting.**

#### **Required readings:**

*UF Law Summer Legal Research Handbook*, available online at:

<http://guides.law.ufl.edu/LegalResearchHandbook>

Scott Meisler & Brian Wahlquist, *In Chambers: Effective Writing Tips for Judicial Interns & Law Clerks* (Georgetown Univ. Law School Writing Ctr., 2005), available online at:

<https://www.law.georgetown.edu/academics/academic-programs/legal-writing-scholarship/writing-center/upload/inchambers.pdf>

LAW CLERK HANDBOOK: A HANDBOOK FOR LAW CLERKS TO FEDERAL JUDGES chapters 2 & 5 (Fed. Jud. Ctr., Sylvan A. Sobel ed., 2007), available online at:

<https://public.resource.org/scribd/8763855.pdf>

#### **Also suggested:**

Jennifer Sheppard, *The "Write" Way: A Judicial Clerk's Guide to Writing for the Court*, 38 U. BALT. L. REV. 73 (2008), available online at: <http://ssrn.com/abstract=1830519>

### **Week 4 (10.-14. February) – The role & function of Florida's District Courts of Appeal.**

#### **Required readings:**

FLA. CONST. art. V, §§ 1-6 (especially Section 4).

FLA. R. APP. P. (2016) (especially Rules 9.030, 9.200, 9.210, 9.300, 9.315, 9.320, 9.330, 9.331 & 9.800), available online at:

[http://www.floridabar.org/TFB/TFBResources.nsf/0/830A6BC6B90DA05685256B29004BFAC0/\\$FILE/Appellate.pdf](http://www.floridabar.org/TFB/TFBResources.nsf/0/830A6BC6B90DA05685256B29004BFAC0/$FILE/Appellate.pdf)

Steven L. Brannock, *Seeking Appellate Review – How to Perfect Your Appeal*, FLA. BAR J., April 2007, at 20, available online at:

<https://www.floridabar.org/divcom/jn/jnjournal01.nsf/Author/0D727D3A3724B95B852572AC00552A20>



Raymond T. Elligett, Jr., & John M. Scheb, *The Appellate Decision-Making Process*, FLA. BAR J., April 2006, at 45, available online at:  
<http://www.floridabar.org/DIVCOM/JN/JNJournal01.nsf/8c9f13012b96736985256aa900624829/1a9453d0134557548525713b005c291b?OpenDocument>

**Also suggested:**

FLORIDA DISTRICT COURTS OF APPEAL: A DESCRIPTIVE REVIEW (Fla. Office of the Courts Admin., Nov. 2006) (included as Appendix D in DISTRICT COURT OF APPEAL WORKLOAD & ASSESSMENT COMMITTEE, REPORT & RECOMMENDATIONS, Nov. 2006), available online at:  
[http://www.flcourts.org/core/fileparse.php/260/urlt/dca\\_workload.pdf](http://www.flcourts.org/core/fileparse.php/260/urlt/dca_workload.pdf)

**Week 5 (17.-21. February) – Relationship between District Courts of Appeal & the Florida Supreme Court.**

**Required Readings:**

Supreme Court as a Court of Extraordinary Jurisdiction – limits on appeals of District Court ‘PCA’ decisions.

FLA. CONST. art. V, § 3(b)(3) – review of decisions of district courts of appeal “that expressly and directly conflict with a decision of another district court of appeal or of the supreme court on the same question of law.”

*Jenkins v. State*, 385 So. 2d 1356 (Fla. 1980).

*Dodi Publ. Co. v. Editorial America, S.A.*, 385 So. 2d 1369 (Fla. 1980).

Limited Exception Rule that PCA Decisions are Non-Reviewable.

*Jollie v. State*, 405 So. 2d 418 (Fla. 1981).

**Also suggested:**

Steven Brannock & Sarah Weinzierl, *Confronting a PCA: Finding a Path Around a Brick Wall*, 332 STETSON L. REV. 367 (2003), available online at:  
<http://www.stetson.edu/law/lawreview/media/confronting-a-pca-finding-a-path-around-a-brick-wall.pdf>

Ezequiel Lugo, *The Conflict PCA: When an Affirmance Without Opinion Conflicts with a Written Opinion*, FLA. BAR J., April 2011, at 46, available online at:

[https://www.floridabar.org/divcom/jn/jnjournal01.nsf/c0d731e03de9828d852574580042ae7a/ff261723e3328ab385257863004bd234!OpenDocument&Highlight=0,\\*](https://www.floridabar.org/divcom/jn/jnjournal01.nsf/c0d731e03de9828d852574580042ae7a/ff261723e3328ab385257863004bd234!OpenDocument&Highlight=0,*)

## **Week 6 (24.-28. February) – Appellate Process at the District Courts of Appeal.**

### **Required Readings:**

FLA. CONST. art. V, § 4(b)(1).

### Right to Appeals of Final Orders.

*In re Amendments to the Fla. Rules of Appellate Procedure*, 696 So. 2d 1103, 1104 (Fla. 1996).

#### Citizens' Right to Appeal:

*Bain v. State*, 730 So. 2d 296 (Fla. 2d DCA 1999).

#### State's Right to Appeal:

*State v. Creighton*, 469 So. 2d 735 (Fla. 1985).

### **Also suggested:**

Thomas J. Seider, *Appealing Post-Judgment Orders: The Path to Appellate Review Under the New Rule 9.130(a)(4)*, FLA. BAR J., Sept./Oct. 2015, at 42, available online at:

[https://www.floridabar.org/DIVCOM/JN/JNJournal01.nsf/c0d731e03de9828d852574580042ae7a/c4825cbcb8a994da85257eab006c0cfd!OpenDocument&Highlight=0,\\*](https://www.floridabar.org/DIVCOM/JN/JNJournal01.nsf/c0d731e03de9828d852574580042ae7a/c4825cbcb8a994da85257eab006c0cfd!OpenDocument&Highlight=0,*)

## **Week 7 (3.-7. March) – Appellate Process, continued.**

### **Required Readings:**

FLA. CONST. art. V, § 4(b)(1).

### Right to Appeals of Non-Final Orders of Circuit Courts.

*Citizens Property Ins. Corp. v. San Perdido Ass'n, Inc.*, 104 So. 3d 344 (Fla. 2012).

#### Existence of Court Rule:

*Board of Trustees of Internal Improvement Trust Fund v. Walton County*, 121 So. 3d 1166 (Fla. 1<sup>st</sup> DCA 2013).

#### Limits on Appeals of Non-Final Orders:

*Mills Elect. Contractors v. Marthens*, 417 So. 2d 700 (Fla. 1982).

**Also suggested:**

Jack R. Reiter, *Review of Non-Final Orders – An Exception to the Requirement of Finality*, FLA. BAR J., March 2008, at 45, available online at:

<https://www.floridabar.org/divcom/jn/jnjournal01.nsf/Author/7AB5C13F42C5A8D3852573FB004C6572>

**Week 8 (10.-14. March) – Certiorari & Original Jurisdiction of District Courts.**

**Required Readings:**

Certiorari Jurisdiction.

Matthew J. Conigliaro, *The Continuing Story of Certiorari*, FLA. BAR J., Dec. 2009, at 38, available online at:

<https://www.floridabar.org/divcom/jn/jnjournal01.nsf/Author/354231D07E90A8118525787D005BB1CA>

*Martin-Johnson, Inc. v. Savage*, 509 So. 2d 1097 (Fla. 1987).

*Allstate Ins. Co. v. Kaklamanos*, 843 So. 2d 885 (Fla. 2003).

**Also suggested:**

Habeas Corpus.

*Alachua Regional Juvenile Detention Center v. T.O.*, 684 So. 2d 814 (Fla. 1996) – limitations

*Florida Parole & Probation Comm’n v. Baker*, 346 So. 2d 640 (Fla. 2d DCA 1977) - limitations

## **Federal District Court Readings:**

### **Weeks 1 (20.-24. January) & 2 (27.-31. January) – Professionalism & Discretion in Court.**

#### **Required Readings:**

John Paul Jones, *Some Ethical Considerations for Judicial Clerks*, 4 GEO. J. LEGAL ETHICS 771 (1991), available online at:

<http://scholarship.richmond.edu/cgi/viewcontent.cgi?article=1176&context=law-faculty-publications>

FEDERAL JUDICIAL CENTER, *LAW CLERK HANDBOOK: A HANDBOOK FOR LAW CLERKS TO FEDERAL JUDGES* (Rev. 3d ed., 2017), ch. 2 (“Conduct, Ethics & Protocol”), available online at:

<https://www.fjc.gov/content/334796/law-clerk-handbook-revised-third-edition>

#### **Also suggested:**

Parker B. Potter, Jr., *Law Clerks Gone Wild*, 34 SEATTLE U. L. REV. 173 (2010), available online at: <http://digitalcommons.law.seattleu.edu/cgi/viewcontent.cgi?article=1963&context=sulr>

Kate Crowley, *Why Can't We Be Friends? A Judicial Clerk's Guide to Social Networking*, 14 RICH. J.L. & PUB. INT. 641 (2011), available online at:

<http://scholarship.richmond.edu/jolpi/vol14/iss4/6>

Peter Webster, *Ethics & Professionalism on Appeal*, FLA. BAR J. (Jan. 2011) at 16, available online at:

[https://www.floridabar.org/divcom/jn/jnjournal01.nsf/c0d731e03de9828d852574580042ae7a/d63aa45c37bd80d78525780100550840!OpenDocument&Highlight=0,\\*](https://www.floridabar.org/divcom/jn/jnjournal01.nsf/c0d731e03de9828d852574580042ae7a/d63aa45c37bd80d78525780100550840!OpenDocument&Highlight=0,*)

### **Week 3 (3.-7. February) – Legal Research & Writing in a Judicial Setting.**

#### **Required readings:**

*UF Law Summer Legal Research Handbook*, available online at:

<https://guides.law.ufl.edu/legalresearch>

Scott Meisler & Brian Wahlquist, *In Chambers: Effective Writing Tips for Judicial Interns & Law Clerks* (Georgetown Univ. Law School Writing Ctr., 2005), available online at:

<https://www.law.georgetown.edu/academics/academic-programs/legal-writing-scholarship/writing-center/upload/inchambers.pdf>

LAW CLERK HANDBOOK: A HANDBOOK FOR LAW CLERKS TO FEDERAL JUDGES chapters 2 & 5 (Fed. Jud. Ctr., Sylvan A. Sobel ed., 2007), available online at: <https://public.resource.org/scribd/8763855.pdf>

**Also suggested:**

Jennifer Sheppard, *The “Write” Way: A Judicial Clerk’s Guide to Writing for the Court*, 38 U. BALT. L. REV. 73 (2008), available online at: <http://ssrn.com/abstract=1830519>

**Week 4 (10.-14. February) – Civil Actions in Federal Courts: Federal Jurisdiction-Federal Question Jurisdiction.**

**Required readings:**

Basis for jurisdiction: U.S. CONST. art. III, § 2; 28 U.S.C. § 1331 (“federal question jurisdiction”); *see also* 28 U.S.C. §§ 1331-1367 (other special areas of jurisdiction such as bankruptcy, trademark & copyright violations, and admiralty cases).

*Osborn v. Bank of the United States*, 22 U.S. (9 Wheat.) 738 (1824).

*Franchise Tax Board v. Construction Laborers Vacation Trust*, 463 U.S. 1 (1983) (jurisdiction must be evident from the well-pleaded complaint).

*Finley v. United States*, 490 U.S. 545 (1989) (pendent claims & supplemental jurisdiction).

**Week 5 (17.-21. February) – Civil Action in Federal Courts: Federal Jurisdiction-Diversity Jurisdiction.**

**Required readings:**

Basis for jurisdiction: U.S. CONST. art. III; 28 U.S.C. § 1332 (“diversity jurisdiction”).

*Strawbridge v. Curtiss*, 7 U.S. (3 Cranch) 267 (1806) (requirement of complete diversity).

*Sadat v. Mertes*, 615 F.2d 1176 (7th Cir. 1980) (state citizenship as basis for diversity jurisdiction).

28 U.S.C. § 1332(c)(1) – treatment of corporations in diversity actions.

28 U.S.C. § 1441 – requirements for removal of civil actions.

## **Week 6 (24.-28. February) – Civil Action in Federal Courts: Case & Controversy Requirement; Standing.**

### **Required readings:**

*Lujan v. Defenders of Wildlife*, 504 U.S. 555 (1992) (requirements for standing).

*Flast v. Cohen*, 392 U.S. 83 (1968) (taxpayer standing).

### **Also suggested:**

*Poe v. Ullman*, 367 U.S. 497 (1961) (majority opinion by J. Frankfurter & dissent by J. Harlan) (ripeness doctrine).

## **Week 7 (3.-7. March) – Litigation in Federal District Courts.**

### **Required readings:**

FEDERAL JUDICIAL CENTER, LAW CLERK HANDBOOK: A HANDBOOK FOR LAW CLERKS TO FEDERAL JUDGES (Rev. 3d ed., 2017), § 3.1 (“The Civil Action”), available online at: <https://www.fjc.gov/content/334796/law-clerk-handbook-revised-third-edition>

WILLIAM W. SCHWARZER & ALAN HIRSCH, THE ELEMENTS OF CASE MANAGEMENT (Fed. Jud. Ctr., 3d ed. 2017), available online at: <https://www.fjc.gov/content/323373/elements-case-management-third-edition-2017>

FED. R. CIV. P. 8 (pleadings, answers, defenses); 12 (defense motions); 16 (pretrial conferences); 26 (discovery); 56 (summary judgment)

## **Week 8 (10.-14. March) – Criminal Actions in Federal District Courts.**

### **Required readings:**

FEDERAL JUDICIAL CENTER, LAW CLERK HANDBOOK: A HANDBOOK FOR LAW CLERKS TO FEDERAL JUDGES (Rev. 3d ed., 2017), § 3.2 (“The Criminal Action”), available online at: <https://www.fjc.gov/content/334796/law-clerk-handbook-revised-third-edition>

*Brady v. Maryland*, 373 U.S. 83 (1963) (responsibility of prosecutors to disclose exculpatory material to defense).

*United States v. Booker*, 543 U.S. 220 (2005) (role of sentencing guidelines; maximum sentences which may be imposed).