

Legal Drafting Sections A & B
UNIVERSITY OF FLORIDA LEVIN COLLEGE OF LAW
SPRING 2026 SYLLABUS – LAW 6807 - 2 CREDITS

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Office Hours: Monday 11- 12, Thursday 2:30- 4

The best way to reach me during the term is by using the Canvas email function- I check it regularly and your email won't get lost in my inbox.

MEETING TIME & LOCATION: Section B: Tuesday/ Thursday 9-9:55-am, HH 355 D
Section A: Tuesday/ Thursday 1:15- 2:10 pm, HH 355 D

COURSE DESCRIPTION AND OBJECTIVES:

This course is designed to introduce students to the skill of contract drafting, and focus on three areas in particular: Conceptualization, Organization and Articulation. In this class, you will learn plain contract language drafting and apply widely accepted contract drafting concepts and provisions to meet the client's business needs. You will also learn and apply drafting techniques that limit the risk of conflict between the parties, by reducing ambiguity and creating a common understanding of the transaction.

STUDENT LEARNING OUTCOMES:

At the end of this course, students should be able to:

- Understand and apply contract concepts based on their business purposes.
- Draft each contract part with clarity and without ambiguity.
- Effectively work through the drafting process.
- Understand, draft and comment on contracts and basic transactional documents commonly encountered practice with the client's goals and objectives in mind.
- Understand and draft commonly used contract provisions
- Review documents to determine strength and weaknesses and propose revisions to better meet your client's objectives

REQUIRED READING MATERIALS:

Text: Stark & Llorente. *Drafting Contracts (3rd Edition)*, ISBN #978-0-7355-9477-7, Wolters Kluwer Law and Business.

Barnett, Rachel, *A Short Happy Guide to Business Contracts (2nd Edition)* ISBN 978-1647086008, West Academic Publishing (You do not need to purchase this, it is available through as a study guide through your West Academic subscription)

Please be sure to register for the Canvas course and have any required materials with you in print or easily accessible electronic form in class. Check your Canvas page and the e-mail connected to the page regularly for any class announcements or adjustments.

COURSE EXPECTATIONS AND GRADING EVALUATION:

You are expected to come to class having completed all the assigned reading and written work. Usually, you will have at least one written assignment each week. Most of the written assignments will not be graded. However, I will ask you to upload them to Canvas to show that you have completed them. Completion of your assignments will be considered when calculating your final grade.

Feedback- for most assignments I will provide the class with generalized feedback. For graded assignments, I give individual feedback. At times, I will ask you to review one another's work. This is a great way for you to see how someone else approaches assignments, and to see problems that we usually cannot see in our own work. I expect that you will take these exercises seriously, provide useful feedback, and try to learn from what you have read.

Your final grade will be calculated as follows:

- 40% 4 Graded assignments; three will be drafting projects and one will be a quiz. The drafting assignments are graded on a 10-point scale; most grades will be a 7, 8 or 9- 7- needs improvement; 8- on track; 9- well done. The quiz will be graded based on the percentage of correct answers.
- 5% Participation- Including successful and timely completion of graded and ungraded assignments; class preparation and participation; and attendance (including arriving on time to class).
- 55% Final project (tentative due date is the last day of classes- April 27, 2026)

ATTENDANCE POLICY:

Attendance in class is required by both the ABA and the Law School. Please arrive on time- attendance will be taken at each class meeting. Students are allowed five absences during the semester. Students are responsible for ensuring that they are not recorded as absent if they come in late. A student who fails to meet the attendance requirement will be dropped from the course. The law school's policy on attendance can be found [here](#).

If you anticipate a problem with your attendance due to a family emergency, illness, or a school related conflict, please notify me immediately. I am requesting that IT record our classes. If you have to miss a class for a professional, health or family related reason, you may request a copy of the recording.

UF LEVIN COLLEGE OF LAW STANDARD SYLLABUS POLICIES: Other information about UF Levin College of Law policies can be found at this [link](#).

UF ACADEMIC POLICIES AND RESOURCES: Other information about UF academic policies and resources can be found at this [link](#).

ABA OUT-OF-CLASS HOURS REQUIREMENTS: ABA Standard 310 requires that students devote 120 minutes to out-of-class preparation for every “classroom hour” of in-class instruction. Each week you have approximately 2 hours of class time, requiring at least **4 hours of preparation** outside of class including reading the assigned materials, preparing written assignments, and working on your final written project.

COURSE SCHEDULE OF TOPICS AND ASSIGNMENTS

This syllabus is offered as a guide to the direction of the course. All of the reading assignments are listed. Some written assignments are noted provided as a guide to the course's direction, but specifics are posted on the Canvas Page, and additional assignments will be posted during the semester. Please review the Canvas page regularly to find your assignments. Our pace will depend in part on the level of interest and the level of difficulty of each section and is subject to change.

1/20	<i>Class 1: Introduction & Course Overview:</i> <i>Required Readings:</i> Chapters 1-2 of Drafting Contracts (text) Chapter 1 of Short and Happy Guide to Business Contracts (Barnett) How to Draft a Bad Contract (available on Canvas)
1/22	<i>Contract Concepts</i> Read: Chapters 3-7 in Text Review: Standard residential lease agreement template (in Canvas) Prepare: Assignment posted on Canvas
1/27 & 1/29	<i>Drafting the Contract Concepts</i> Read Chapters –8- 12 in Text
2/3	<i>Parts of a Contract</i> Read: Chapters 13 & 21 in Text Prepare: Assignment posted on Canvas
2/5 & 2/10	<i>Introductory Provisions, Definitions and Action Sections</i> Read Chapters 14-16 in Text
2/12	<i>First Graded Assignment</i> See Canvas for drafting prompt - Contract through the business provisions
2/17	<i>Action Sections</i> Reread Chapter 9 & 16 Prepare: Assignment in Canvas

2/19	<i>Representations and Warranties</i> Reread Chapter 8; read Barnett pgs 59-67
2/24 & 2/26	<i>Endgame provisions</i> Read: Chapter 17 in text; Barnett pgs 10-22
3/3	<i>General provisions</i> Read- Chapter 18 in Text; Barnett chapters 3 & 4
3/5	<i>Graded Assignment 2</i> See Canvas for prompt and instructions- the remainder of the contract from assignment 1
3/10	<i>Legalese and Ambiguity</i> Read Chapters 22 & 25
3/12	<i>Contract Organization</i> Read Chapters 19, 23 & 24 in Text
3/16- 3/20	<i>Spring Break</i>
3/24	<i>Limitations on Liability</i> Read Barnett pgs 36-62 (limits on liability); 66-87 (indemnification); and 113-120 (force majeure) Text pgs 247-252; 289
3/26	<i>Other Drafting Considerations</i> Read Stark Chapter 27
3/31	<i>Amendments</i> Read Stark Chapter 34
4/2	<i>Third graded assignment</i> See Canvas page for details (full contract draft)
4/7	<i>Adding Value to the Deal</i> Read Stark Chapter 30 Review 30-A for in class exercise
4/9	<i>The Drafting Process</i> Read Stark Chapter 32
4/14	<i>Use of AI and Ethical Issue in Drafting/Graded Quiz due</i> Read Stark Chapter 35; Article linked in Canvas Review exercise 35 B for in class exercise 4 th graded assignment (Quiz) due
4/16	<i>Final Course review- Final Project available 4/16 or 4/17</i>
4/21	<i>Transactional Practice Panel – Date and Time TBD</i>
4/23	<i>No class- work on final project. Schedule individual meetings to discuss prior assignments, questions re: final.</i>