

Pre-Trial Civil Practice
University Of Florida Levin College Of Law
SPRING SYLLABUS – LAW 6930/CLASS #20095 – 3
CREDITS

Professor: Paige L. Snelgro
Office: 370D
Phone: 352-273-2063
Email: carlos@law.ufl.edu
Office Hours: Tuesdays 1pm-2pm; Thursdays 9:30am-10:30am

CLASS MEETING TIME: Tuesdays & Thursdays 10:35am-12pm

CLASS LOCATION: Holland Hall 355B

OFFICE HOURS:

Please come to office hours! I am always happy to meet my students and get to know you better. If you cannot make it to these office hours, we can meet at another time – email me to set that up.

COURSE DESCRIPTION AND OBJECTIVES:

This course is designed for students who are planning to become civil litigators after graduation. More than 95% of civil cases settle before trial, so most of your legal practice will be “pre-trial” practice. The course therefore offers in-depth study and training in civil litigation up until trial, with the aim of making you practice-ready. We will cover fact and theme development, pleadings, the discovery process—including written requests and responses, motion practice, and depositions—settlement negotiation, and strategic decision-making at each step of the process.

WORKLOAD

This course complies with ABA Standard 310. ABA Standard 310 requires that students devote 120 minutes to out-of-class preparation for every “classroom hour” of in-class instruction. We will spend approximately 3 hours in class each week, requiring at least **6 hours of preparation** outside of class including reading the assigned materials, completing writing assignments, preparing for simulations, and conferring with the other members of your law firm and opposing counsel.

Please note that although this course is graded Satisfactory/Unsatisfactory, the workload is no less than in any graded course, including near-weekly written assignments. As for any three-credit course, the ABA requires that you spend an average of at least six hours per week on work for this course, in addition to time spent in class.

STUDENT LEARNING OUTCOMES:

At the end of this course, students should be able to:

- ✓ Evaluate a new case
- ✓ Prepare claims and defenses
- ✓ Write and respond to discovery requests
- ✓ Prepare, respond to, and argue discovery motions
- ✓ Take and defend depositions
- ✓ Work with experts
- ✓ Negotiate a settlement

REQUIRED READING MATERIALS:

1. Roen & Paulsen, *Civil Litigation: Pretrial Case Development & Discovery* (1st or 2d ed.)
2. An up to date digital or paper copy of the Federal Rules of Civil Procedure.
3. An up to date digital or paper copy of the Federal Rules of Evidence.
4. Supplemental materials and case file posted on the course Canvas website.

All course business will be conducted through Canvas. I will post all Zoom links, reading assignments, supplemental readings, class slides and course announcements on Canvas. Please be sure to register for the Canvas course and have any required materials with you in print or easily accessible electronic form in class. You are responsible for checking your Canvas page and the e-mail connected to the page on a regular basis; you will also turn in all your written work there.

COURSE EXPECTATIONS AND GRADING EVALUATION:

There will be no final exam in this course. Rather, at the end of the semester, I will award you a grade of Satisfactory or Unsatisfactory based on the following metrics:

- Professionalism and good faith participation in discussion and simulation exercises.
- Quality of written assignments.

- Quality of performance in hands-on exercises, including motion arguments, deposition taking and defense, and negotiations.
- Preparation for class sessions.
- Attendance and punctuality (see policies below).

I may also award a limited number of “S+” grades.

ACADEMIC HONESTY

All work you submit in this course must be your own (or your team’s, as applicable). Academic honesty and integrity are fundamental values of the UF community. You must be sure that you understand the UF Student Honor Code set out at <https://sccr.dso.ufl.edu/policies/student-honor-code-student-conduct-code/>, which explains in detail what conduct constitutes plagiarism. Ignorance of the rules is not a defense.

“LAW FIRMS” & GOOD FAITH PARTICIPATION

You will be assigned to three- or four-person “law firms” and will litigate against each other throughout the semester using a simplified but realistic case file. You will complete most written assignments in your firm as a group assignment.

Though you will be working in a team, you must pull your weight within your team. If I find that you are relying on your team to do (or redo) your work for you, I will assign you individual make-up work or, in extreme cases, have you removed from the course.

PROFESSIONALISM

This course presents a valuable opportunity to practice professionalism and to begin to create and explore your own professional identity. In the “hands-on” exercise portions of the course you are expected to behave as, and to treat your colleagues and counterparts as, practicing lawyers.

As a future lawyer, it is important that you be able to engage in rigorous discourse and critical evaluation while also demonstrating civility and respect for others. I encourage you to speak thoughtfully, listen carefully, and commit to examining your own values and assumptions. All students have the right to be treated with respect by their instructors and classmates.

CLASS ATTENDANCE POLICY:

This is a skills course. Attendance in class is required by both the ABA and the Law School. You cannot achieve the course objectives without attending class and actively participating in the discussions and simulation exercises. Moreover, skipping classes in this course often creates more work for your teammates. Thus,

you may take a maximum of two absences through the semester – but **you may not take an unexcused absence on key dates for your team, such as your deposition days or your motion hearing days.** For those days, you must request and receive the excused absence at least a week in advance (except in the instance of a true emergency), and I will grant one for necessary reasons only.

Attendance will be taken at each class meeting. Students are responsible for ensuring that they are not recorded as absent if they come in late. A student who fails to meet the attendance requirement will be dropped from the course. The law school's policy on attendance can be found [here](#).

UF LEVIN COLLEGE OF LAW STANDARD SYLLABUS POLICIES:

Other information about UF Levin College of Law policies, including compliance with the UF Honor Code, Grading, Accommodations, Class Recordings, and Course Evaluations can be found at this link: <https://ufl.instructure.com/courses/427635/files/74674656?wrap=1>.

POLICIES TO PREVENT THE SPREAD OF SICKNESS

If you are sick, out of respect for your colleagues, please do not come to class. Please notify me of your condition and I will provide you with a Zoom link so that you can attend class remotely. You will not be marked absent if you must attend class via Zoom because you are sick. If you insist on coming to class sick, please consider wearing a mask to prevent the spread of germs and illness.

TECHNOLOGY

You must bring a laptop or tablet to every class so that you can access handouts on Canvas, participate in in-class exercises, and work on assignments with your teammates. Please silence and put away cellphones, smartwatches, and similar devices before class begins. If you are using electronics to do anything not directly related to this class, I will penalize you. I may revisit or revise this policy as needed.

ATTIRE

Business attire is required only for the motion arguments and depositions, which I will remind you about in advance.

PREFERRED NAMES & PRONOUNS

I would like to use your preferred name and the pronouns that reflect your identity. I use the Canvas display names to create my course roster. Please make sure that your Canvas display name reflects your preferred name and correct

pronouns if possible; or, if Canvas will not display your information correctly, please e-mail me and let me know how you'd like to be addressed in class.

ZOOM

Please comply with the following during Zoom sessions:

- Cameras are required to remain on during the entire session.
- If you are in a group session, please use the “raise hand” feature to ask questions.
- Dress appropriately – as you would during an in-person class or meeting.
- Sit upright – as you would during an in-person class or meeting.

TENTATIVE COURSE SCHEDULE OF TOPICS AND ASSIGNMENTS

The following table is designed to give you a sense of the course's coverage and workload. **This outline is only tentative; you must check Canvas regularly for your assignments and deadlines.** Our pace will depend in part on the level of interest and the level of difficulty of each section and is subject to change.

All readings are from the coursebook (“CB”) and the and Federal Rules of Civil Procedure (“FRCP”) and Evidence (“FRE”) unless otherwise indicated.

Wk.	TOPIC	READING	ASSIGNMENTS (DUE SUNDAY 11:59 PM)
1/17-1/19	Introduction	Syllabus CB Ch. 1	
1/24-1/26	Pre-Complaint Investigation & Evaluation; Pleadings	CB Ch. 2, 4, 5 Sample pleadings FRCP 7(a), 8, 10 Initial case file	Basic complaint (individual assignment)
1/31-2/2	Case Development & Intro to Discovery	CB Ch. 4 & 5 FRCP 16(a) & (b), 26(d), (f), 38	Case evaluation memo; first version of evidence map

Wk.	TOPIC	READING	ASSIGNMENTS (DUE SUNDAY 11:59 PM)
2/7-2/9	Serving Written Discovery	Case file pleadings and initial disclosures CB Ch. 7 FRCP 26(a)(1), (b)(1)-(2), (g), 33, 34, 36	Evidence map; interrogatories; demands for production; and requests for admission
2/14-2/16	Responding to Written Discovery	CB Ch. 12 FRCP 26(a)(1) & (b)(5)	Responses and objections to discovery requests; privilege log; and document production
2/21-2/23	Discovery Disputes & Motion Practice	CB Ch. 13 FRCP 7(b), 11, 26(b)(2)(C), 26(c), 36(a)(6), 37	Motion To Compel
2/28-3/2	Opposing Motions		Opposition to Motion To Compel
3/7-3/9	Hearing Prep; Motion Hearings	[Motion hearings held during class periods]	Team hearing report; individual reflection
SPRING BREAK March 13-17			
3/21-3/23	Hearings Debrief; Intro to Depositions	CB Ch. 8 FRCP 30, 32	Second version of evidence map; notice of deposition
3/28-3/30	Depositions, ctd.	[Depositions held during class periods]	Deposition outline; client prep outline
4/4-4/6	Depositions, ctd.	[Depositions held during class periods]	Team deposition report; individual reflection
4/11-4/13	Professionalism & Implicit Bias; Working with Expert Witnesses	CB Ch. 9, 11 FRCP 26, 35 FRE 702-704	Third and final version of evidence map

Wk.	TOPIC	READING	ASSIGNMENTS (DUE SUNDAY 11:59 PM)
4/18-4/20	Dispositive Motions, Pre-Trial Negotiations, and Settlement; Case Debrief, Career Discussion, & Goodbyes	CB Ch. 15 FRCP 26(a)(3), 56	Team report re summary judgment, settlement negotiations, and trial prospects

DISCLAIMER: The terms of this Syllabus are subject to modification at the Instructor's discretion. If modifications are made, students will be notified through their Professor's Canvas page or in class.